

Application T	o Vote By Post	
Only one form for each person. Please read the	e notes overleaf before completing this form.	
If you need help filling in this form please phone Please write in <b>BLACK INK</b> and <b>BLOCK CAPITAL</b>		
	<u> </u>	
Address where you are registered to vote	4 Address for postal ballot paper(s)	
	My address where I'm registered to vote in part 1 above or The following address	
2 About you First name(s) (in full)		
	Reason for sending ballot paper(s) to an alternative address	
Surname		
Title (Mr, Mrs, Ms, Miss, Dr, Other)	5 Your declaration	
Daytime or mobile telephone or email (Optional)	As far as I know, the details on this form are true and accurate. You can be fined for making a false statement on this form. <b>Date of birth e.g.</b> $0 \ 2 \ 0 \ 5 \ 1 \ 9 \ 6 \ 5$	
3 For how long do you want a postal vote?		
Until further notice For election(s) on		
	Day Month Year	
Day Month Year	Please SIGN in the box below using BLACK ink	
For election(s) until		
Day Month Year		
Return form by post to: The Elections Office, Council House, Victoria Square, Birmingham, B1 1BB, or fax to: 0121 212 1065, or email to <u>elections@birmingham.gov.uk</u>	Important – keep signature within the border	
Further forms can be requested by tel: 0121 303		
2731 or via <u>www.birmingham.gov.uk/elections</u>	If you fail to do this, the application will not be valid	
_	Date of signing	



## please read the notes below to ensure you complete your form correctly

Section 1: your name and address will be pre-printed here. This is called the address at which you are registered to vote	Birmingham City Application To Vote By P Only one form for each person. Please read the no before completing this form. If you need help filling please phone 0121 303 9454 Please write in BLACK INK and BLOCK CAPITAL	tost stes carefully g in this form	Tick here if you wish your postal ballot to go to the address printed in Section 1 – Address where you are registered to vote
	1 Address where you are registered to vote	4 Address for postal ballot paper(s)	
Section 2: your name is also pre- printed here – make any corrections necessary	JANE DOE 1 ANYWHERE STREET BIRMINGHAM B1 1BB	My address where I'm registered to vote in part 1 above or The following address	If you need your ballot papers to go to a different address – print the full address
if your name is spelt	2 About you		
incorrectly	2 About you      First name(s) (in full)		You <u>MUST</u> give a reason for this
	JANE	Reason for sending ballot paper(s) to alternative address	
contact details are helpful if we have a	Surname DOE	5 Your declaration	
query about your application	Title (Mr, Mrs, Ms, Miss, Dr, Other)	As far as I know, the details on this form are true and accurate. You can be fined for making a false	Print your date of birth
	Daytime or mobile telephone or email (Optional)	statement on this form.	in the boxes e.g. 2 05 1965
Choose ONE of the		Date of birth e.g 0 2 0 5 1 9 6 5	e.d 2 05 1965
following three options: 1) <u>permanent postal</u> <u>vote</u> , which may only be cancelled by you	3 For how long do you want a postal vote? Until further notice For election(s) on Day Month Year	Day Month Year Please SIGN in the box below using BLACK ink	Sign your name clearly in black ink within the borders of the box.
writing and requesting this, or if you cease to be registered at the address in Section 1	For election(s) until Day Month Year	J. Doe	A cross or other mark is not acceptable.
<ul> <li>2) <u>postal vote for a</u></li> <li><u>scheduled election</u> –</li> <li>i.e. election(s) for which the date has been announced</li> <li>3) <u>postal vote with</u></li> </ul>	Return form by post to: The Elections Office, Council House, Victoria Square, Birmingham, B1 1BB, or fax to: 1012 121 2065, or email to <u>elections@birmingham.gov.uk</u> Further forms can be requested by tel: 0121 303 2731 or via <u>www.birmingham.gov.uk/elections</u>	Important – keep signature within the border If you fail to do this, the application will not be valid Date of signing	A signature by a person acting on your behalf is not acceptable
fixed end date which will remain in force from the date it is given to the date specified by you here			See note 1 below if you are unable/have difficulty signing.

## **IMPORTANT INFORMATION**

1. <u>Unable to sign</u>: If you are unable to sign your application form yourself, please contact us on 0121 464 2929 to obtain a waiver form.

2. <u>Validating your postal ballot</u>: Applications to vote by post are scanned on to our computer system. When you receive your postal ballot paper you will also receive a Voter's Statement, which requires you to provide your signature and date of birth. If the signature and date of birth on the Voter's Statement does not match the signature and date of birth you provided on your original application, your vote cannot be counted.

3. <u>When are postal ballots delivered?</u> Postal ballot papers are sent out approximately one week before polling day. If you are going on holiday more than a week before polling day, please contact us on 0121 303 9454 for advice.