

Labour Party job description

Job Title: CLP Youth and Student Officer

A part of the team

Every year the local constituency Labour Party elects 'officers' to carry out the organisational and campaigning priorities of the party. There are eight key posts that must be filled - chair, deputy chair, secretary, treasurer, vice-chair (membership) and vice-chair (policy), women's officer and Youth and Student Officer - and at least four of these must be women. The women's officer must be a woman.

All of these office holders are automatically members of the Executive and Campaign Committee (ECC) of the constituency and form a core team that helps the party work effectively. These officers should work together to create an annual development plan for the constituency that ensures the party is a dynamic and campaigning force in the community. The officers also play a key role in liaising with the party branches and their officers.

There are also a number of functional officer posts that are essential for the party's development - membership officer, campaigns officer, political education officer, ethnic minority officer, trade union liaison officer and a newly created post of disability officer.

Specific duties

The role of the Youth and Student Officer is to work with officers to involve young members in all areas of the constituency's work and to empower local young members to play a full part in the party's campaigning and political organisation.

The Youth and Student Officer should:

- Encourage the setting up and support for Young Labour groups
- Encourage the setting up and support for Labour Student Clubs in further and higher education institutions
- Work closely with Young Labour Groups to ensure campaigns are run that benefit the party
- Work to ensure campaigns are run to attract young people to the party
- Work to increase voter registration of young people and maximise take up of postal votes amongst students
- Work closely with the Political Education officer to train and educate young members
- Organise local policy forums to ensure young members are able to engage in the party's policy development work.